



**STATE OF MICHIGAN
LAND BANK FAST TRACK AUTHORITY BOARD
(MLBFTA)**

DRAFT
BOARD MEETING MINUTES
Thursday – September 20, 2012- 2:00 P.M.
Videoconference Meeting

Michigan Economic Development Corp.
300 N. Washington Squ.
1st Floor, Lake Superior Room
Lansing, Michigan 48913

Cadillac Place State of Michigan Office Bldg.
3028 W. Grand Blvd. – 4th Floor
Conference Room –4- 620
Detroit, Michigan 48202

Board Members Present: **In Detroit:** Vice Chair English; Shelly Edgerton for Member Hilfinger; Member Woosley; Member Bell; Mark Morante for Member Finney; Edwin Harlin for Member Heidel

In Lansing: Chair Muchmore

Staff Present: **In Detroit:** Kim Homan, Michigan Land Bank
Kevin Francart, Michigan Land Bank
Jeff Huntington, Michigan Land Bank
Nolan Zaroff, Michigan Land Bank
Kim Anderson, Michigan Land Bank
Adrienne Zeigler, Michigan Land Bank
Jill Robinson, Michigan Land Bank
Jennifer Lascari, Michigan Land Bank
Nicole Armbruster, Michigan Land Bank
Alicia Powers, Michigan Land Bank
Penny Gutierrez, Michigan Land Bank

In Lansing: Terri Bradford, Michigan Land Bank
Alan Lambert, Attorney General

CALL TO ORDER/ATTENDANCE CALL/SPECIAL ORDER OF THE DAY

The Michigan Land Bank Fast Track Authority (MLBFTA) Board meeting was called to order at 2:00 P.M. by Chair Muchmore.

Executive Secretary, Penny Gutierrez, presented the roll call. Six members were present in Detroit and one member was present in Lansing. A quorum was declared.

APPROVAL OF AGENDA

Chair Muchmore presented the agenda for approval:

Motion: Member Woosley Supported by: Member Bell

"To approve the agenda"

MOTION APPROVED UNANIMOUSLY

APPROVAL OF JULY 19, 2012 BOARD MEETING MINUTES:

The minutes of the July 19, 2012 Board Meeting were presented for approval.

Motion: Mark Morante for Member Finney / Supported by: Edwin Harlin for Member Heidel

"To approve the minutes of July 19, 2012 Authority Board meeting."

MOTION APPROVED UNANIMOUSLY

APPROVAL OF AUGUST 8, 2012 SPECIAL BOARD MEETING MINUTES:

The minutes of the August 8, 2012 Special Board Meeting were presented for approval.

Motion: Vice-Chair English / Supported by: Mark Morante for Member Finney

"To approve the minutes of August 8, 2012 Authority Special Board meeting."

MOTION APPROVED UNANIMOUSLY

SPECIAL PRESENTATIONS:

COMMUNICATIONS PROPOSAL:

Mario Morrow, LARA Communications Director, along with Lynda Robinson and Steve Klein from his Division, gave a short presentation on a Michigan Land Bank Communication Plan and presented the new Land Bank logo and tag line. Handouts with sample public service announcements and FAQ sheets were distributed.

STATE ROAD SHOW:

Nicole Armbruster discussed the Economic Growth and Development Road Show she has been traveling throughout the state presenting to various community leaders with other department representatives, highlighting Land Bank's role in the road show.

DEMOLITION PROGRAM:

Barry Ellentuck, of ADR, LLC, Land Bank's contracted Technical Assistant and Demolition Program Manager, gave a brief presentation on the Land Bank's demolition program – where we are and where we want to be.

MLBFTA STATUS REPORT–BY EXECUTIVE DIRECTOR

See status report attached. Executive Director Kim Homan expanded upon items contained in the report.

ACTION ITEMS FOR BOARD APPROVAL

Executive Director Kim Homan brought the following items to the Board for Authority approval:

RESOLUTION 2012-24 – MICHIGAN LAND BANK STRATEGIC PLAN

Chairman Muchmore requested a motion:

Motion: Mark Morante for Member Finney / Supported by: Member Bell

“To adopt Resolution 2012-24”

MOTION APPROVED UNANIMOUSLY

RESOLUTION 2012-29 – ACCESS AND USE POLICY

Chairman Muchmore requested a motion:

Mark Morante for Member Finney requested Resolution 2012-29 final line be amended to:

“NOW THEREFORE, BE IT RESOLVED THAT: the Executive Director will establish guidelines and, if necessary, promulgate rules regulating the access to and use of Authority-owned property, and review and rescind current guidelines already established as deemed appropriate.”

Motion: Member Woosley / Supported by: Mark Morante for Member Finney

“To adopt Resolution 2012-29 as amended”

MOTION APPROVED UNANIMOUSLY

PUBLIC COMMENT

Chairman Muchmore asked for public comments. The results:

Detroit: None

Lansing: Several members were present to speak from the State Fairgrounds Advisory Committee, as well as one member from the business community near the State Fair Grounds area. It was noted that there will be a joint meeting tomorrow with the Advisory Committee and the Land Bank staff.

ADJOURNMENT

Chairman Muchmore polled the board for any announcements or new business. Upon hearing none, the meeting was adjourned by acclamation at 4:03 p.m.

Respectfully submitted,
Penny Gutierrez
Recording Secretary